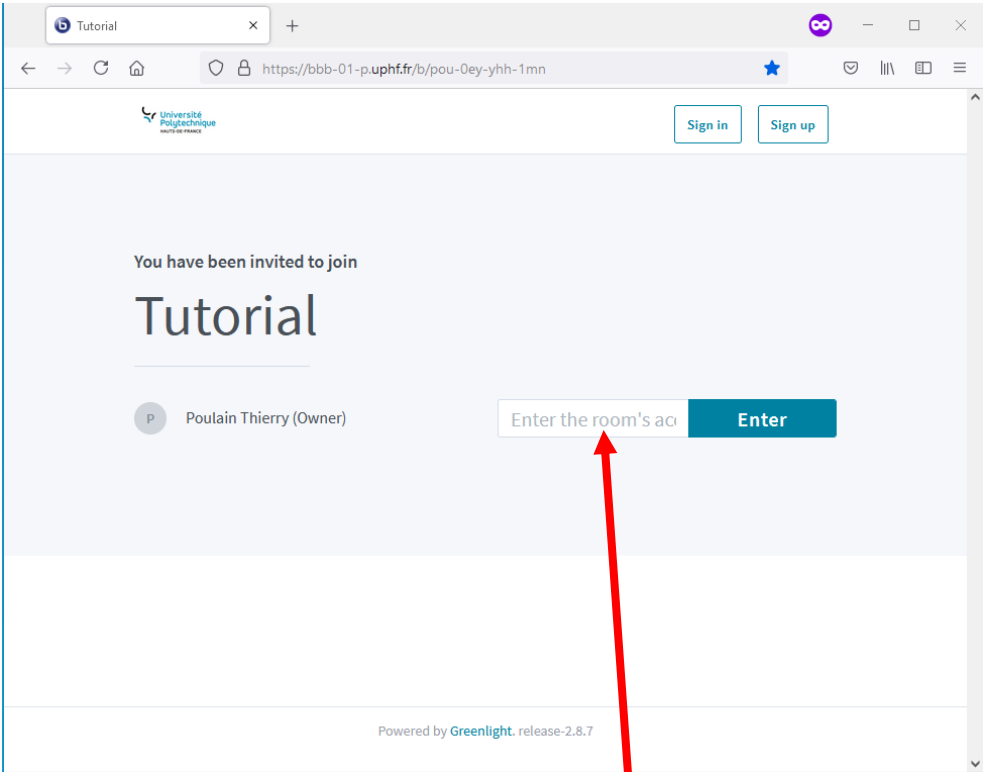




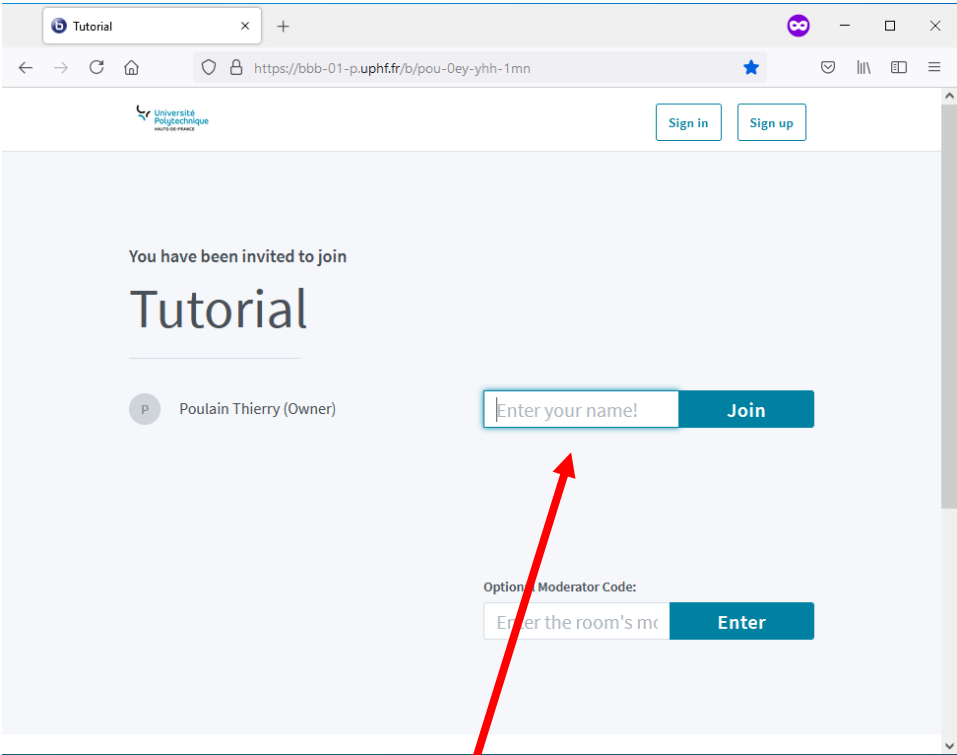
# Speaker User guide



# Connection to the platform (Use the information received by email)

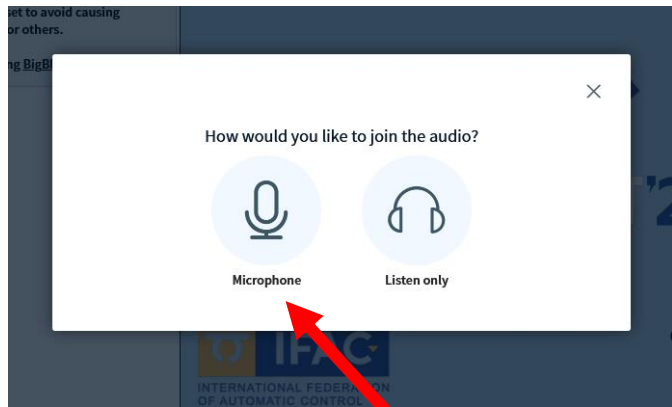


1 Enter Your code access

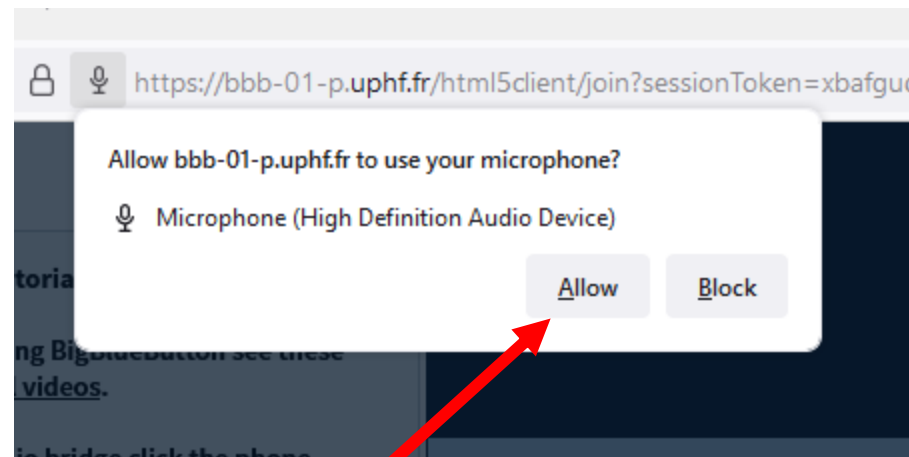


2 Enter your name

At login, you must share your microphone

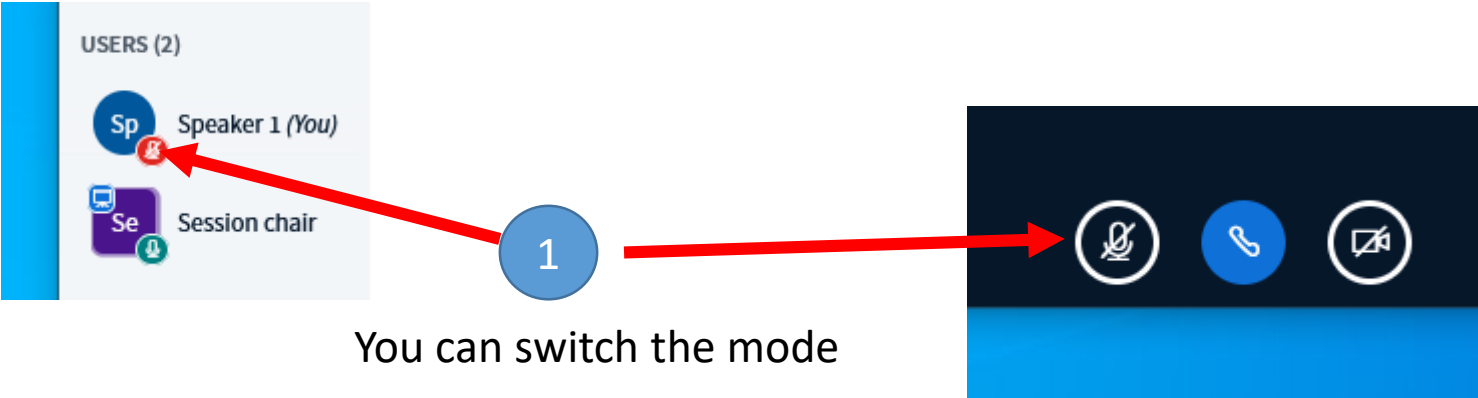


3 Select « Microphone »



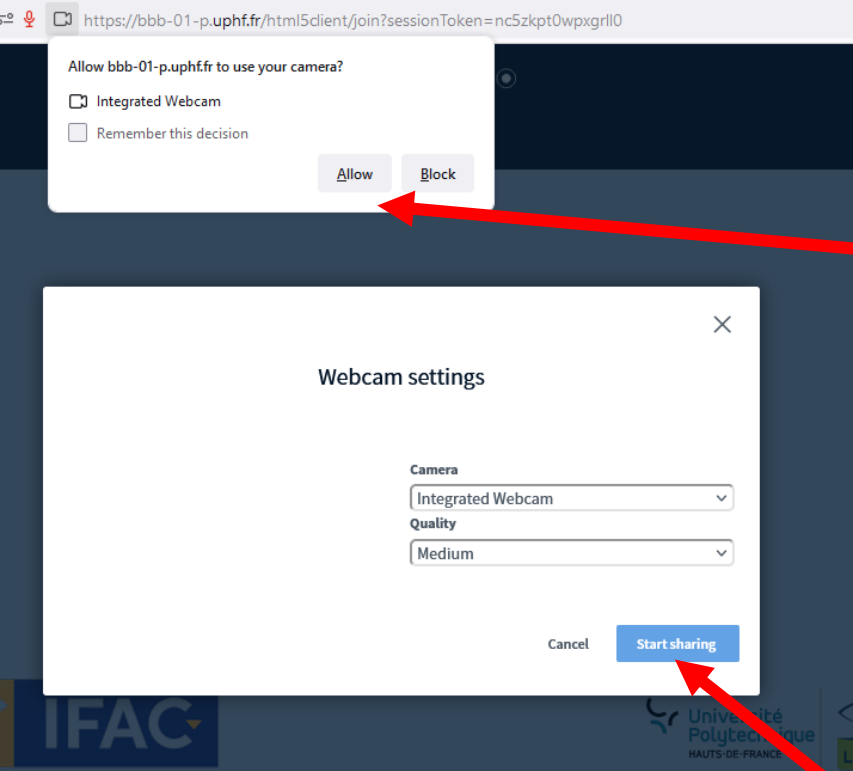
4

At any time, you can activate or deactivate your microphone



You can switch the mode

# How to share your webcam



2

3

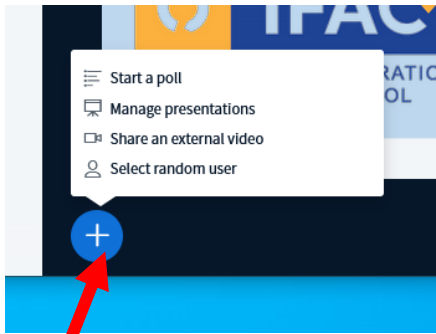
button to activate (or deactivate) your webcam



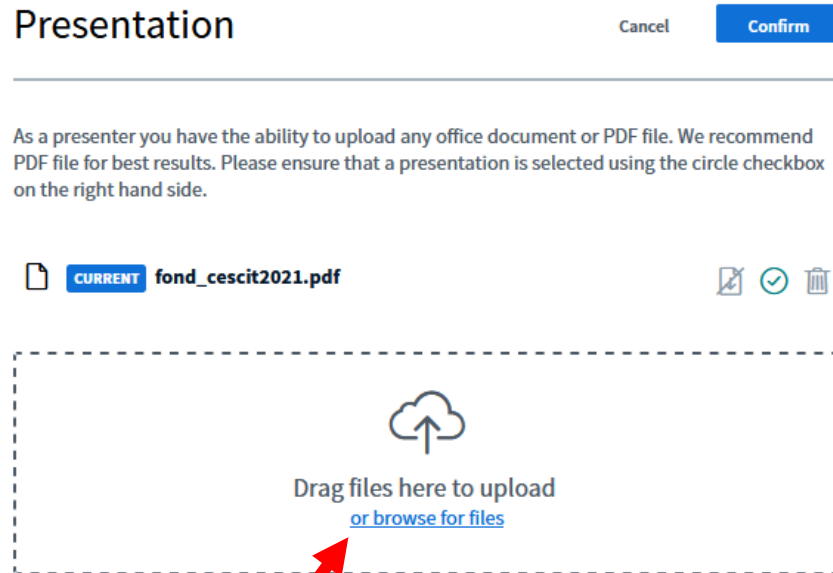
1

To share your presentation, the session Chair must give you presenter status. This gives you access to two possible options

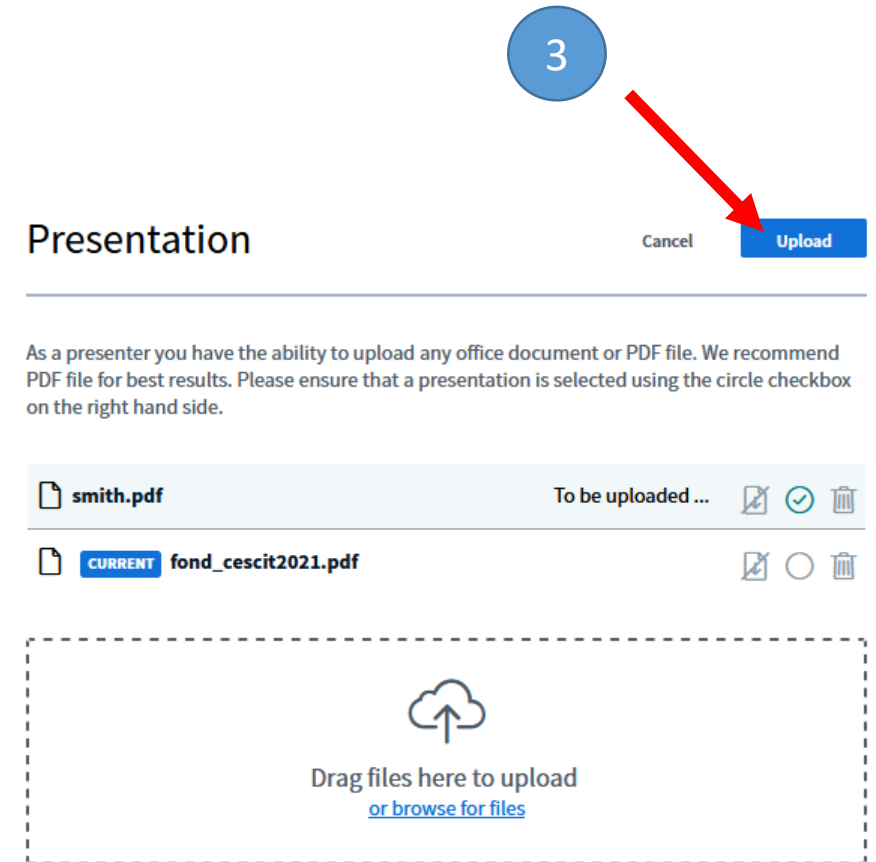
➔ First option, upload your file to the platform (preferably in pdf format)



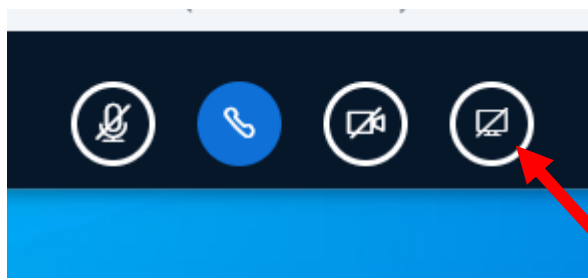
Click here to access to « manage presentations » functionality



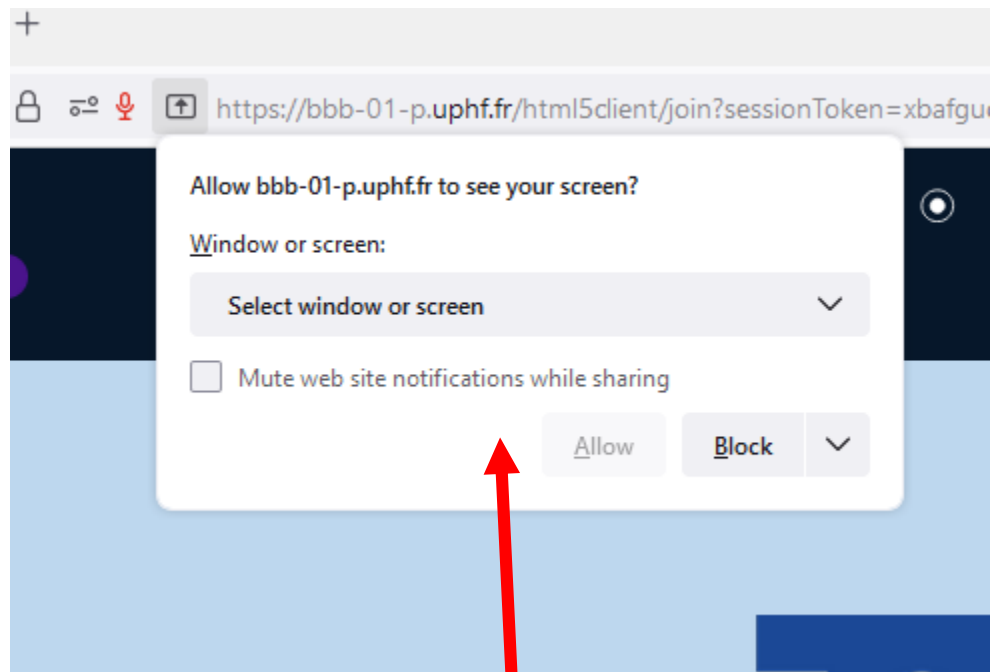
Upload your file



➔ Second option, share your screen



1



2

Click here to share your screen